Programme Advisory Board (PAB)
Job description

Role	Programme Advisory Board member

Context

The role of the NIHR Public Health Research programme (PHR) programme is to provide new knowledge on the benefits, cost-effectiveness, acceptability and wider impacts of non-NHS interventions intended to improve the health of the public and reduce inequalities in health.

The overall purpose of the Programme Advisory Board (PAB) is to advise the Programme Director on the identification and prioritisation of research topics and to help steer the development of the programme.

Role Description

Summary (short description of purpose of role)	• To identify topics of public health importance for which research is required • To consider which research briefs on these topics should be developed and advertised • To consider the public health importance of research proposals received • To recommend which research proposals should progress to the Research Funding Board for further consideration • To advise the Programme Director, as required, on the overall development of the programme.
Responsibilities	General • Attend PAB meetings held three times a year usually in central London • Make a time commitment to read and note opinions on all paperwork prior to the meeting. This equates to approximately a day's work per meeting • Participate in discussions and decision making • Participate in any PAB inductions or training • Members may be asked to deputise for the Chair at other meetings, by negotiation • Act in accordance with the PABs terms of reference
Conditions	All necessary and reasonable expenses will be met by the NIHR Public Health Research programme.

Person Specification

Factor	Essential attributes	Desirable attributes
Experience	• Experience and knowledge of the wider determinants of health. • Experience and knowledge of current practice in non-NHS settings to improve the health of the public and reduce inequalities in health.	• Links to networks /associations/ societies relevant to public health
Skills	• Good interpersonal skills • Excellent verbal and written communication skills • Excellent analysis skills • Ability to extract and analyse information	• Familiarity with research language
Knowledge	• Understanding of the potential impact of interventions to improve public health • Understanding of issues relating to health inequalities & inequities • An appreciation of the importance of research for public health	
Personal qualities	• Flexibility • Enthusiasm • Patience • Willingness to work toward consensus	